



July 17, 2025

ADDENDUM NO. 2

ALL PROSPECTIVE CONSULTANTS are hereby notified that changes to the Request for Qualifications (RFQ) documents for **Project 2052; Delta De Anza Multimodal Trail Safety Improvements** are to be made as described hereinafter. It shall be the responsibility of the consultant to inform any affected subconsultant of the content of this addendum.

The RFQ is modified/clarified as follows:

- 1) The RFQ due date of **July 23, 2025, at 2:00 PM** remains the same with this addendum.

Question and Answer:

- 1) Can the City confirm the full geographic limits of the trail segment(s) to be evaluated? Should we consider any future trail connections or parallel alignments—such as those shown in the 2020 Community-Based Transportation Plan or EBRPD maps?

Answer: Please refer to APPENDIX C- PROEJCT LOCATION MAP in the RFQ. Any reference to the suggested trail improvements within the Delta De Anza Trail may be considered as supplemental information to this project before finalizing the design.

- 2) Is it the City's intent to evaluate and recommend a unique, location-specific traffic control treatment at each of the approximately 20 crossings, or should standardized treatments be applied where appropriate?

Answer: Each crossing shall be analyzed by its own merit.

- 3) Will the City provide available GIS files, base maps, as-builts, or design files for the trail, crossing locations, and surrounding areas?

Answer: City will provide any available (limited) record data. The consultant will be required to collect and verify the data necessary to complete the design.

- 4) Does the City have recent pedestrian, bicycle, vehicle volume, and speed data for any of the trail crossings, or should we assume full new data collection?

Answer: Consultant shall assume full new data collection.

- 5) Should the traffic evaluation include only existing plus project conditions, or should future planning also be evaluated?

Answer: Traffic evaluation shall include existing plus project conditions unless directed otherwise by the City during design review.

- 6) Will the consultant be required to prepare the Caltrans Local Assistance PES and conduct a field review meeting to support identification of PES requirements?

Answer: City staff conducted the PES & Field review meeting with Caltrans. Refer the addendum#1 for further clarification regarding PES scope.

- 7) Since no cost proposal is required with the RFQ, are we still expected to submit Forms 10-O1 and 15-H with DBE participation percentages?

Answer: Forms 10-O1 and 15-H are required to be submitted with the RFQ.

- 8) Can you please clarify if the cover letter, table of contents, tab dividers and back cover page do not count towards the 20-page limit?

Answer: The nature and form of response is at the responder's discretion. It must not exceed a total of twenty (20) single-sided, or ten (10) double-sided, 8.5" x 11" pages plus a cover letter, table of contents, tab dividers and back cover page for the initial submission. Key staff resumes and other forms required with the submittal are not counted toward the allotted number of pages.

- 9) Do we need to submit a fee breakdown with hourly allocations? There does not seem to be the need referenced.

Answer: Under a separate sealed envelope, consultants shall provide a **fully burdened hourly rate schedule** for the proposed staff and any reimbursable expenses. Refer to the responding requirements in the RFQ.

- 10) Does the city have specific outreach activities that they would like to see included in the scope of work or is City staff looking to the consultants to provide input on what outreach should entail?

Answer: Consultant will be required to conduct public outreach to gather input for the community on desired improvements and attend public meetings (e.g., City Planning Commission, City Council) to present the project.

11) Are there specific expectations for translation services associated with outreach?
If so, what languages should be covered?

Answer: For translation services, capacity to provide services in Spanish is highly desired. The City utilizes many tools available to engage its diverse residents.

12) If outreach involves online services (project specific website, public survey, etc.)
does the City anticipate hosting those services or would the City look to the
consultant to host / find a third-party host?

Answer: City anticipate hosting online services to its own platform.

CONSULTANTS MUST SIGN AND ATTACH one (1) copy of this addendum document
to the RFQ submittal as acknowledgment of receipt of these instructions and that said
addendum was properly evaluated in the RFQ submittal. All other requirements in the
RFQ remain unchanged.

**ANY RFQ SUBMITTAL NOT IN COMPLIANCE WITH THIS ADDENDUM MAY BE
REJECTED.**

Issued: 7/17/2025



SM SAKLAEN, P.E.
SENIOR CIVIL ENGINEER

Addendum No. 2, Project 2052; Delta De Anza Multimodal Trail Safety Improvements
Project is hereby acknowledged and was considered in this RFQ submittal.

Consultant's Signature

Date

Firm Name

Mailing Address

City/State/Zip+4